



Excell Academy
Board Meeting
Date: 10.25. 2018

Board Members:

		<u>Term. Beg/End</u>
John Allen	Chair, Community Rep.	July 2018/21
Oliver Spraggins	Vice Chair, Community Rep.	July 2016/19
Casey Morrissette	Treasurer, Community Rep.	July 2018/19
Katy Yelle	Secretary, Teacher Rep.	July 2017/20
Steven Cole	Community Rep.	July 2016/19
Edna Granger	Community Rep.	July 2018/21
Monica McGill	Parent Rep.	July 2017/20
Jartue Kroma	Teacher Rep.	July 2018/21

Attendance:

- *Present Board Members-* John Allen, Oliver Spraggins, Katy Yelle, Edna Granger, Monica McGill, Jartue Kroma, Steven Cole
- *Guest Attendance-* Nichole Schmidt- CLA, Matt Mayer- BerganKDV, Cassandra Holbrook, Justin Balvin, Shalonda Gordon, Candace Dunbar
- *Absent Board Members-* Casey Morissette,

Approvals & Discussions:

I. Welcome

- A. Call to order:** at 5:33 pm by Chair, John Allen
Quorum: Yes, 7 of 8 members present

B. Consent Agenda:

1. September Meeting Minutes- Edna Granger motioned to accept minutes as written, Oliver Spraggins seconded the motion. Motion passes unanimously.

II. Financial Responsibility:

A. Audit Presentation

The Audit Presentation was given by Matt Mayer from independent partner, BerganKDV. No problems/concerns were found regarding Financial Statements for the 2017-2018 school year. One recommendation is that the board consider a formal policy to require a specific fund balance (15-25%). The Board will reach out to other schools and ACNW to help determine what financial health means to them. There was board discussion around the Food Service Fund deficit.

Katy Yelle motioned to formally accept the FY 2018 Audit, Monica McGill seconded the motion. Motion passes unanimously.

B. August & September Financial Statements

There is a significantly lower enrollment than anticipated. Administration has been acting accordingly based on the enrollment numbers; for example there were positions that were to be hired and now are no longer open. Lease aid has been approved and the school will receive a portion by Nov. 15th. A draft budget will be ready for either Nov/Dec board meeting depending on status of fluctuating enrollment.

Monica McGill motioned to approve August Financial Statement, Steven Cole seconded the motion. Motion passes unanimously.

Edna Granger motioned to approve September Financial Statement, Jartue Kroma seconded the motion. Motion passes unanimously.

III. Governance/Operations:

A. Contractual Goal Reporting

1. WBWF Annual Report

Board discussed noticeable improvements around the school's environmental education goals: specifically students collecting recycling, planting projects around the school. A need for better education and training for staff and students was also discussed in order to address compost contamination issue.

Justin Balvin highlighted the Academic Data on page 37 of the report. The Board discussed attendance. It was mentioned that the state is shifting the way they are reviewing student attendance by now looking at how much each individual student attends. The change in measurement is why there is a change in the data reported.

John Allen motioned to approve the World's Best Workforce Annual Report, Edna Granger seconded the motion. Motion passes unanimously.

B. Policy Review

1. Policy C- Board Responsibilities

Monica McGill read the policy and John Allen opened the floor for discussion. The board had a thoughtful discussion about the carrying out of board responsibilities and working together in order to continuously improve and support the school's vision, mission and values.

2. Seasonal Uniform Pilot Policy

The board discussed the Seasonal Uniform Pilot Policy for the 2017-2018 school year. The board discussed the merits between extending the pilot for another year and then re-evaluating at the end of the pilot in March, or to approve a permanent policy at the meeting.

Monica McGill motioned to extend the Seasonal Uniform Pilot Policy for the 2018-2019 school year (November-March); Steven Cole seconded the motion. Motion passes unanimously.

C. Other

1. Review Strategic Plan

Team has not met yet.

John Allen motioned to table for the next meeting, Edna Granger seconded the motion. Motion passes unanimously.

2. **Assess Board needs for new membership**

The board discussed needs for new membership. The board discussed looking for new board members who have experience in the following areas: finances, marketing, and environmental. The board also discussed recruiting strategy by having potential candidates serve on committees.

IV. **Ambassadorship & Development Committee Report:**

A. **Give to the Max**

Fundraiser will be taking place in mid-November. Board members should follow up with Monica McGill in terms of any connections for donation.

B. **Parent Ambassadors Dinner**

The Parent Ambassadors Dinner will be on November 8, 2018 from 6-7:30pm.

V. **Director Monitoring and Evaluation Committee Report:**

No report, committee has not met.

VI. **Other Business:**

A. **Charter School Convention**

Will be in Las Vegas June 30-July 3rd. Early bird deadline is Dec. 19th. Please contact Ms. Holbrook and Ms. Gordon if you are interested.

B. **ACNW Leadership Retreat**

The ACNW leadership retreat is Nov. 10. Please let Ms. Holbrook and Ms. Gordon know if you are interested ASAP.

Adjournment:

- Meeting adjourned at 6:52 pm.

John Allen made the motion to adjourn the meeting at 6:52 pm, Oliver Spraggins seconded the motion. Motion passes unanimously.

- Confirmation of date and time of next meeting: Thursday, November 29, 2018 at 5:30 PM



John Allen, Board Chair

11-29-18
Date