



Excell Academy
Board Meeting
Date: 4.25. 2019

Board Members:

		<u>Term. Beg/End</u>
John Allen	Chair, Community Rep.	July 2018/21
Oliver Spraggins	Vice Chair, Community Rep.	July 2016/19
Casey Morrissette	Treasurer, Community Rep.	July 2018/20
Katy Yelle	Secretary, Teacher Rep.	July 2017/20
Steven Cole	Community Rep.	July 2016/19
Edna Granger	Community Rep.	July 2018/21
Monica McGill	Parent Rep.	July 2017/20
Jartue Kroma	Teacher Rep.	July 2018/21

Attendance:

- *Present Board Members-* John Allen, Oliver Spraggins, Katy Yelle, Edna Granger, Monica McGill, Casey Morissette, Steven Cole
- *Ex-Officio-* Sabrina Williams
- *Guest Attendance-* Michael Dudero--CLA, Candace Dunbar, Mary Zoubek-ALD, Kim Nogle-ALD, Mikayla Melendez-ALD
- *Absent Board Members-* Jartue Kroma,

Approvals & Discussions:

I. Welcome

A. Call to order: at 5:37 pm by Chair, John Allen

Quorum: Yes, 7 of 8 members present

B. Consent Agenda:

1. March Meeting Minutes-

Katy Yelle mentioned that the minutes needed to be revised so that 'November' says February.

2. Edna Granger motion approve the March Minutes with the appropriate correction. Monica McGill seconded the motion. Motion passes unanimously.

II. Financial Responsibility:

A. March Financial Statements

Still waiting on FY 2018 from the state. Expenditures were at 80% while higher than the year progression it is generally trending where we expected to be. Board members

requested more information on some of the payments regarding Mitchell Hamline Law School, Sheriff's Office and Inergy.

John Allen motioned to approve the March Financial Statement, Casey Morrissette seconded the motion. Motion passes unanimously.

B. FY 20 Budget Draft

Edna Granger asked about the ending profit, which should be updated to \$55,992. Katy Yelle asked about the current fund balance. It is at 18% currently and will be 20% by the end of the next year based on the draft budget.

The new budget includes additional positions/vacancies to be filled and an increase in salaries on the pay scale in order to make Excell more competitive with other Charter Schools. The school has also applied for a 21st Century Community Learning Center grant with Children's Defense Fund to bring the Freedom Schools program to Excell.

Katy Yelle motioned to approve the fiscal year original FY20 budget, Monica McGill seconded the motion. The fiscal year original FY20 budget was approved with total revenues \$7,570,547 and total expenditures \$7,514,555 for an ending profit of \$55,992.

III. Governance/Operations:

A. Contract Renewal Process

The board reviewed the updated By-Laws. Katy Yelle brought up that the board application deadline should be coordinated with what is in the board policies. The board also discussed wording on page 4 and determined it would consult with the school attorney regarding appropriate wording. Katy Yelle also asked that the agenda request deadline be changed to 7 days based on previous board discussion.

Monica McGill motioned to approve the by-laws pending potential changes contingent on feedback from the school's attorney. Steven Cole seconded the motion. Motion passes unanimously.

B. Contractual Goal Reporting

1. Academic Language Development Team- Update on ELs

The Academic Language Development team presented on the status of English Language Learners at Excell Academy. Of note based on report card data from the previous years Excell Academy students are outperforming their peers in the state. Last year 18 students tested out of the ALD program. Listening is currently a strength for our students while writing is an area of great progress. The team is looking to help students express themselves better academically in terms of speaking. The board asked questions regarding how services are currently delivered at the school.

C. Policy Review

1. Policy H & I

The board discussed how policy H and I align with the board agenda calendar.

D. Other

1. Elections

a) Ballots

John Allen made the motion to approve the ballots as seen, Monica McGill seconded the motion. Motion passes unanimously.

b) Application

The board reviewed a new application for potential candidates. John Allen mentioned the challenge with getting background checks done without all the necessary information. The board discussed using the school's background check application as part of the form.

Edna Granger made the motion to approve the board membership nomination form in addition to using the Excell Academy criminal background check form, Monica McGill seconded the motion. Motion passes unanimously.

IV. Ambassadorship & Development Committee Report:

The committee did not meet.

V. Director Monitoring and Evaluation Committee Report:

The committee is in the process of scheduling a date for the annual review. Once finalized they will notify the board of the date and time. The goal is for the process to be completed by the next board meeting.

VI. Board Training

A. Board Retreat: Save the Date

The Annual Board Retreat will be in the 3rd weekend in July and will take the place of the July board meeting. The dates are the 19th and 20th. The exact times and location are still to be determined.

B. Other Trainings

Reminder to communicate your trainings with the board chair and secretary for proper documentation. Reminder that board members need to attend trainings during their first 6 months. The board discussed the possibility of doing mock board meetings as well as a financial training during the annual retreat. The board also discussed including trainings when there are shorter board meetings.

VII. Other Business

A. Uniform Policy

Monica McGill mentioned a need to revisit the uniform policy since the pilot policy has ended. The board will collect information from teachers and staff about the pilot policy. The board also discussed the importance of holding families accountable to the uniform policy.

B. Lease Aid Certification Form

The board reviewed and members (Monica McGill, John Allen, Oliver Spraggins, Edna Granger, Steven Cole and Katy Yelle) signed the Lease Aid Certification form.

Adjournment:

- Meeting adjourned at 7:41 pm.

Edna Granger made the motion to adjourn the meeting at 7:41 pm, Monica McGill seconded the motion. Motion passes unanimously.

- Confirmation of date and time of next meeting: Thursday, May 23, 2019 at 5:30 PM



John Allen, Board Chair

5/28/19
Date