

**Excell Academy**  
**Virtual Board Meeting Minutes**  
 Date: August 25, 2022

<u>Board Members:</u>			<u>Term. Beg/End</u>
Edna Granger	Chair, Community Rep.		July 2018/25
Oliver Spraggins	Vice-Chair, Community Rep.		July 2018/25
Casey Morrissette	Treasurer, Community Rep.		July 2020/24
Monica McGill	Secretary, Parent Rep.		July 2020/24
Trevva Evans	Parent Rep.		July 2022/25
Vacant	Teacher Rep.		July 2018/25

**Attendance:**

- *Present Board Members-* Monica McGill, Oliver Spraggins, Casey Morrissette, Edna Granger, Trevva Evans
- *Ex-Officio-* Sabrina Williams
- *Guest Attendance-* Mick D. - CLA
- *Absent Board Members-*

**Approvals & Discussions:**

**I. Welcome:**

- A. Call to order:** at 5:46 pm by Edna Granger, Chair.  
 Oliver Spraggins, Casey Morrissette, Monica McGill, Edna Granger, and Trevva Evans met at Excell Academy.  
**Quorum:** Yes, 5 of 5 members present
- B. Consent Agenda:** June and July Meeting Minutes.  
 Edna Granger made a motion to approve the consent agenda, and Monica McGill seconded the motion. **Motion passed unanimously.**

**II. Financial Responsibility:**

**June Financial Statement**

The June financials were a reflection as of July 25, 2022, and were subject to change as we moved towards the audit.

ADM for June month end was at 426 students, 441 PPU which was from the 7/18/22 MDE report. Activity continues to be on track as we are 100% through the year with total revenues at 102%, and total expenses at 102% with an ending profit of \$172 through the end of the month.

Changes that can still happen to the 6/30/22 year/month-end are invoices that continue to come through that are dated 6/30/22 or prior that will need to be posted back to FY22.

Final payrolls for FY22 will also be posted back to 6/30. Final SERVS, EDIAM, and Fund 04 reconciliations will be done after the first two bullets have been completed.

**Audit Timeline/Schedule Review**

The audit is going to take place from August 31st through September 2. CLA will be managing and doing most of this work but a To-Do list was sent out for the pieces needing assistance from Excell and the board. The audit will be remote so all requests will be via email. The audit meeting is scheduled for Sep 22, 2022 .

Edna Granger made a motion to approve the June Financials, and Casey Morrisette seconded the motion. **Motion passed unanimously.**

**III. Governance/Operations:**

**A. Board Policy 202 - Governing Approach**

Board Chair, Edna Granger reviewed Policy 202 and found that we are compliant.

**B. Director Monitoring Report IV.1A**

Mrs. Williams reviewed the report and questioned the wording under Section i regarding the treasurer recommending an auditor annually for board approval. Board discussion centered around reviewing whether or not we need to recommend changing auditors every 2-3 years. The recommendation of the board was to change the wording to say "the treasurer will recommend if necessary" so as to not hold to board to make a recommendation annually.

Monica McGill made a motion to amend Policy 401 to add the change and Casey Morrisette seconded the motion. **Motion passed unanimously.**

**C. Dress Code Policy Review/Revision**

Mrs. Williams requested a change to the Dress Code Policy for staff to allow small stud nose piercings and tattoos that meet certain criteria. The wording was placed in the policy to the effect that it must meet "professional workplace standards as defined by Excell Academy" or "are not excessive as defined by Excell Academy".

Monica McGill made a motion to amend Policy 705, and Casey Morrisette seconded the motion. **Motion passed unanimously.**

**D. Pledge of Allegiance/Daily Affirmation**

The board discussed the Pledge of Allegiance/Daily Affirmation policy presented which would be in compliance with MN Stat. The board agreed that we need to have a policy that would include both the pledge and daily affirmation.

Edna Granger made a motion to adopt the Pledge of Allegiance/Daily Affirmation policy and Casey Morrisette seconded the motion. **Motion passed unanimously.**

**E. OW Board Observation**

Monica McGill made a motion to table this discussion for the September meeting, and Casey Morrisette seconded the motion. **Motion passed unanimously.**

**F. Contractual Goal Report: Review Exhibit G & H**

Casey Morrissette made a motion to table this discussion for the September meeting, and Edna Granger seconded the motion. **Motion passed unanimously.**

**G. Contractual Goal Report: Review Exhibit G & H**

Enrollment is great at 520 ADM. Most grades are full and have waiting lists. We will better know what enrollment looks like after the first couple of weeks of school. There have been quite a few staffing changes but we look good to have essential positions filled by the first day of school. The policy is still in place to have staff who are not vaccinated test weekly at the school.

**IV. Ambassadorship & Development Committee Report:**

Nothing to report.

**V. Director Monitoring and Evaluation Committee Report:**

Nothing to report.

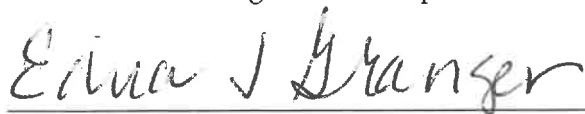
**VI. Debrief**

Monica McGill made a motion to accept Jartue McCoy's resignation from the board, and Casey Morrissette seconded the motion. **Motion passed unanimously.**

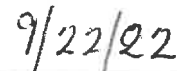
**Adjournment:**

- **Meeting adjourned at 7:32 pm.**  
Monica McGill made the motion to adjourn the meeting at 7:32 pm, and Casey Morrissette seconded the motion. **Motion passed unanimously.**
- **Confirmation of date and time of next meeting:**

Next meeting will be on September 22, 2022.



Edna Granger, Board Chair



Date